



# IMPORTANT INFORMATION

The National Marine Manufacturers Association is pleased to welcome you to the **Progressive Insurance Atlanta Boat Show, January 16 – 19, 2020.**

This on-line version of the Exhibitor Instruction Manual was created to provide convenient access to all show information and order forms. We encourage you to read all information that applies to your participation in the show. We hope you find this helpful and effective.

### LOCATION

Georgia World Congress Center  
285 Andrew Young International Blvd, NW – **Hall C**  
Atlanta, GA 30313

### DATES & HOURS

#### MOVE-IN

Sunday, January 12	8:00am – 6:00pm (Boats)
Monday, January 13	8:00am – 6:00pm (Boats)
Tuesday, January 14	8:00am – 6:00pm (Boats)
Wednesday, January 15	8:00am – 6:00pm (Booths)

#### SHOW DATES & HOURS

Thursday, January 16	11:00am – 9:00pm
Friday, January 17	11:00am – 9:00pm
Saturday, January 18	10:00am – 9:00pm
Sunday, January 19	10:00am – 6:00pm

#### MOVE-OUT

Sunday, January 19	6:00pm – 10:00pm
Monday, January 20	8:00am – 6:00pm
Tuesday, January 21	8:00am – 4:30pm

### SHOW OFFICE/REGISTRATION

(Phone Number – TBD) Effective **Monday, January 13<sup>th</sup>**

The Show Office is in the lobby just before the central entrance to the exhibit hall. Please call or stop by with any questions or comments for us. We are here to assist you.

### PRIOR TO THE SHOW

Kevin Murphy	Show Manager/ERM	401-651-3220	<a href="mailto:kmurphy@nmma.org">kmurphy@nmma.org</a>
Leo Gallardo	ERM	954-441-3229	<a href="mailto:lgallardo@nmma.org">lgallardo@nmma.org</a>
Debbie Harewood	Operations Manager	954-441-3233	<a href="mailto:dharewood@nmma.org">dharewood@nmma.org</a>
Courtney Erhardt	Operations Manager	312-946-6237	<a href="mailto:cerhardt@nmma.org">cerhardt@nmma.org</a>
Venus Berryman	Senior Show Administrator	954-441-3226	<a href="mailto:vberryman@nmma.org">vberryman@nmma.org</a>
Melissa Hall	Registration Manager	954-441-3229	<a href="mailto:mhall@nmma.org">mhall@nmma.org</a>

### OFFICIAL SHOW CONTRACTORS

#### GEORGIA WORLD CONGRESS CENTER

Ph: 404-223-4800

Fax: 404-223-5514

Web: [www.gwcc.com](http://www.gwcc.com)

\*Electrical Service, Plumbing, Air, Natural Gas

#### CCLD

Ph: 404-222-5500

Fax: 404-222-5514

[www.cclid.net](http://www.cclid.net)

\*Telephone, Internet

#### Levy Restaurants

Ph: 404-223-4500

Fax: 404-223-4511

\*Booth Catering and Food Service

Email [foodservices@levyrestaurants.gwcc.com](mailto:foodservices@levyrestaurants.gwcc.com)

#### SHEPARD EXHIBITION SERVICES

Ph: 404-720-8600

Fax: 404-720-8775

Customer Service Email: [Atlanta@shepades.com](mailto:Atlanta@shepades.com)

Web: [www.shepardes.com](http://www.shepardes.com)

\*Display Booth Furniture (Tables, Chairs, etc.)

\*Carpet Rental, Installation

\*Exhibit Installation & Dismantling

\*Material Handling, Freight Services

\*Sign Hanging & Installation; Sign Orders

#### TLC FLORAL

Ph: 770-507-6777

Fax: 770-474-4676

Web: [www.tlc-florist.com](http://www.tlc-florist.com)

**Find order forms for the above contractors in the “Service Provider” section of the on-line kit.**